



# A Guide to the Waste Disposal Origin Reporting System For the Puente Hills Landfill

## INTRODUCTION

The Puente Hills Landfill (PHLF), located at 13130 Crossroads Parkway South, Whittier, California, is owned and operated by the Sanitation Districts of Los Angeles County (Sanitation Districts). The Sanitation Districts manage a Waste Disposal Origin Reporting System (WDORS) at the Puente Hills Landfill. The Reporting System is a requirement of the site operating permit issued by the County of Los Angeles on December 18, 2002.

The WDORS applies to all customers of the PHLF who both:

- 1) Deliver refuse (does not apply to greenwaste, asphalt, or dirt loads) to the PHLF weighing greater than five (5.0) tons; and
- 2) Deliver refuse loads that do not come directly from transfer stations or processing facilities.

## WDORS

The WDORS provides the Sanitation Districts with data on the origin of the waste delivered to the landfill. The Sanitation Districts verify the accuracy of this data and send it to the Los Angeles County Department of Public Works as part of Los Angeles County's efforts to comply with diversion requirements under State Law. The County of Los Angeles requires that customers who fail to comply with the requirements of the WDORS be subject to surcharges and/or suspension of disposal privileges.

### Waste Origin Report Form

All applicable customers must present a completed Waste Origin Report Form (Report Form) at the scales every time they use the landfill for disposal. A copy of the Report Form with instructions is available on the PHLF website at [www.PuenteHillsLandfill.org](http://www.PuenteHillsLandfill.org).

The Report Form must be completed **BEFORE** the load arrives at the site. Failure to provide a complete and accurate Report Form at the time of weigh-in will result in a non-refundable surcharge of \$40. Payment of the surcharge does not release customers from the obligation to submit a Report Form. If customers do not have a Report Form at the time of disposal, it must subsequently be completed and returned to the Sanitation Districts within 14 days. If a customer does not return the Report Form within 14 days, they will be subject to progressively longer suspensions of disposal privileges for each violation. The length of suspensions is described below under **Progression of Suspensions**.

### **Evidence of a Business Relationship**

Periodically, the Sanitation Districts will ask landfill customers to verify that they have an established business relationship for the purpose of collection of refuse with the owner or user of the property identified as the origin of the refuse on the Report Form. Customers will have 10 business days from the date of the request to submit this information. This evidence can be in the form of a contract for services, invoice, receipt, franchise agreement or other written proof, as deemed appropriate by the Sanitation Districts. Failure to provide this information within 10 business days will result in suspensions of disposal privileges as described below under Progression of Suspensions.

### **Progression of Suspensions**

The following progression of suspensions applies to customers who fail to provide an accurate Report Form or “evidence of a business relationship” within the specified time frame:

- 1) The first violation will result in a suspension of disposal privileges at the Puente Hills Landfill for up to two (2) weeks.
- 2) The second violation will result in a suspension of disposal privileges at the Puente Hills Landfill for up to four (4) weeks.
- 3) Each additional violation will result in a suspension of disposal privileges at the Puente Hills Landfill for up to twenty-six (26) weeks.

In addition, any person submitting false or misleading information to the Sanitation Districts shall be guilty of a misdemeanor and subject to penalties provided by law.

### **HEARINGS AND APPEALS**

Within ten (10) days of date of notification, any person whose disposal privileges have been suspended may make a written request for a hearing. Any person that does not agree with the decision of the hearing officer may appeal to the Chief Engineer and General Manager of the Sanitation Districts.